

Courses offered (open to all):

1. Certificate Course on Tally

Objective: This course is designed to impart knowledge regarding concepts of Financial Accounting. Tally is an accounting package which is used for learning to maintain accounts. As this course is useful for Commerce students to get placements in different offices as well as companies in Accounts departments.

Course Outcome: After successfully qualifying the examination, students will be awarded certificate to work with well-known accounting software. Students do possess required skill and can also be employed as Tally software.

Level I : Basic

Level II : Core

Level III : Expert

Fees: Rs.500/- (for each level)

Course duration: 30 hours

Mode of teaching- Both Online and Offline

Minimum Eligibility Criteria: Class XII pass **or** any person having knowledge in computer